

## **Camp Downer Policies As of January 1, 2019**

### **Camp Nut Policy:**

Camp Downer is NOT a nut free camp. This policy includes both peanuts and tree nuts.

### **Camper Controlled Substance Policy:**

At Camp Downer, the use or possession of any alcohol, tobacco, illegal drugs or other controlled substances are prohibited at all times during the camp season. Prescription medication and health care provider approved over the counter medication may only be kept in the nurse's cabin and may only be dispensed by a member of the health care staff, unless previously approved by a member of the health care staff. If you have any questions about an item that may be an over the counter drug, please consult with the health care provider during check in. Campers in violation of this policy will be sent home immediately without a refund.

### **Camper Electronic Device Policy:**

At Camp Downer, camper use or possession of any electronic device, with the exception of stand alone digital cameras, is prohibited at all times. This includes, and is not limited to, devices such as CELL PHONES, MP3 players, handheld gaming devices, walkie-talkies, computers, pagers, etc. Any dual use electronic device, such as a phone that can also take pictures, will be considered a prohibited electronic device. Prohibited electronic devices will be removed from the camper's possession and held for return at checkout.

### **Camper Refund Policy:**

A deposit, as listed on the registration form, is due at the time of registration. Prior to May 1st, this deposit is refundable for any reason. After May 1st, once the camper has been confirmed in their requested session, the deposit fee is non-refundable for any reason. After May 1st, registration deposits may be transferred to another session (if available) or another camping season only with advanced notice and the written approval of the registrar.

The balance of the registration fee will be refunded, when requested, when a cancellation is made at least 7 days prior to the start of the session the camper is to attend, for any reason. Once the 7 day advance notice period has passed, refunds of the balance of registration fees will only be made due to a documented instance of that camper's sickness/injury or a sickness/death in the camper's family or in the event the entire camp is closed. Official documents must be presented, either in person, mail or via fax, to the camp director along with the refund request prior to the start of the camper's registered session.

After the check in process is complete, if the camper leaves camp for any reason other than that camper's sickness/injury or sickness/death in the camper's family, or in the event the entire camp is closed, there is no refund of any part of the registration fee. For example, no refunds will be given, in whole or in part, due to any voluntary withdrawal, or involuntary withdrawal due to violation of camp policies or inappropriate behavior.

Prorated refunds will be considered for camper's sickness/injury or sickness/death in the camper's family, or in the event the entire camp is closed only. The prorated schedule will be as follows: total registration fee, minus non-refundable deposit, minus twenty percent of the balance per day for a maximum of four days. The day of check in is day one.

### **Immunization Policy:**

In order to attend camp, all campers must either provide:

A) a printed report of immunizations from their health care provider

or

B) complete the Camp Downer Immunization Form (Attachment E) from the Camp Downer Health Form

or

C) complete and attach to the Camp Downer Health Form the Vermont Department of Health Medical or Religious Exemption Form EVERY YEAR. Camp Downer will no longer accept Philosophical Exemptions.

If you have any questions in regards to any of these policies, please contact the director.

Camp Season (June 17th to August 17th, 2019):

Emily Myers, Director

Camp Downer

1535 Downer Rd.

Sharon, VT 05065

Phone: 802-763-7007

Email Address: [director@campdowner.com](mailto:director@campdowner.com)

Offseason:

Emily Myers, Director

Camp Downer

70 S. Winooksi Ave. #196

Burlington, VT 05401

Phone: 802-796-3636

Email Address: [director@campdowner.com](mailto:director@campdowner.com)

## Camp Downer 2019 Pre-Registration FAQ:

Q: When will registration open?

A: Saturday, **February 2nd at 1:00 pm EST.**

Q: I'd like to receive information about online registration when it opens, how do I do that?

A: You have a couple of options; send an email to [registrar@campdowner.com](mailto:registrar@campdowner.com) and ask to be placed on our email list; "Like" the Camp Downer Facebook page <https://www.facebook.com/campdowner/>; or keep an eye on the Camp Downer website <http://www.campdowner.com/> for updates.

Q: What information will I need when I complete my online registration?

A: You will need to input your demographic information, ie address, phone, emergency contact, email, etc, you will need your campers name, date of birth, cabin mate request (limit of 2) and you will need a major credit card, Mastercard, Visa or American Express to pay for the deposit.

Q: How do I make sure my information in the Camp Downer database is correct?

A: In the weeks prior to registration opening we will be sending an email to all pre-existing campers detailing how to log into our online registration system and update your Household information. You will not be able to register yet but you can save time by confirming all the information before registration opens.

Q: What are the dates of the camping sessions/weeks?

A: You can view the Calendar at <http://www.campdowner.com/calendarrates/>

Q: How much does camp cost?

A: For 2019, our 1 week sessions are \$445, the 2 week session is \$935.

Q: How much is the deposit?

A: The deposit for camp is \$225 for the 1 week sessions and \$470 for the 2 week.

Q: I want to sign my camper up for multiple sessions/weeks, can I?

A: Yes, subject to availability.

Q: Do I have to pay a deposit for each session/week?

A: Yes. The deposit for each session/week is due at the time of registration.

Q: I'd like to apply for a scholarship, how do I do that?

A: You will find instructions and a downloadable application for a Camp Downer scholarship online at <http://www.campdowner.com/about-us/scholarships/>. Please read the instructions carefully, incomplete applications and families that do not meet the Federal Poverty Guidelines are not eligible for a scholarship.

Q: I'd like to apply for a full scholarship; do I have to pay the deposit still to register for camp?

A: Yes, to be considered for a Camp Downer scholarship your child must be a registered camper and to register a camper you must pay the deposit fee. If you are awarded a full scholarship, your deposit will be refunded one week after the camper attends camp. For further information about scholarships please visit <http://campdowner.com/scholarships.php>.

Q: How can I make a donation to the Camp Downer Scholarship fund?

A: While registering your camper for a session/week you will find the option to add a donation to your cart. You can choose any of the donation amounts listed, \$10, \$25, \$50, \$75 or \$100 or combine them to come up with an amount you'd like to donate, i.e. \$10 +\$50 =\$60. If you are not registering a camper for this season but would like to make a donation please send your check made out to Camp Downer to Camp Downer, Inc., Registrar, 70 S. Winooski Ave. #196, Burlington, VT 05401

Q: How will I know my registration is complete?

A: You will receive a confirmation email after completing your registration that will include several links to documents you will need like the What to Bring to Camp list, Camp Downer Health Form and the Post Registration FAQ.

## **Camp Downer 2019 Post Registration FAQ:**

Q: I've completed my online registration, now what?

A: You should have received an email confirmation about your registration with further instructions and several links these include a What to Bring to Camp packing list, Camp Downer Health Form to be complete by your physician and this Post Registration FAQ. Please read through the attachments carefully.

Q: I've done my online registration but now realize I need a different week or that I need to cancel, can I do it online?

A: No, you cannot make changes to your registration through the website. To make changes or cancel please contact the registrar at [registrar@campdowner.com](mailto:registrar@campdowner.com) or send the Request to Change Confirmed Registration form found online at [http://www.campdowner.com/wp-content/uploads/2018/11/Scholarship\\_ChangeForm\\_2019.pdf](http://www.campdowner.com/wp-content/uploads/2018/11/Scholarship_ChangeForm_2019.pdf)

Q: I've misplaced my What to Bring to Camp packing list or my health forms, how do I get another copy?

A: Downloadable pdf versions of the What to Bring to Camp packing list and health forms are online at <http://campdowner.com/registration>

Q: I paid my deposit online, when is the rest of the fee due?

A: The final payment for your camper's session/week fee is due the day you drop your camper off at Camp Downer. You can also pay for camp brand merchandise (t-shirts, coffee mugs, cinch sacks, etc...) at that time.

Q: My camper has food allergies, what's the best way to inform camp?

A: The health form you received in your email has a Dietary Restrictions Form, Attachment A. Please complete this form and send via email to [director@campdowner.com](mailto:director@campdowner.com) at any time or via fax, during the camping season (June 23-August 16) to 802-763-7007. Please note that Camp Downer is NOT a nut free environment.

Q: My camper has special needs or I have a special concern, who should I discuss this with?

A: Please send an email to [director@campdowner.com](mailto:director@campdowner.com) .

Q: I'd like to register my camper for a 2nd or 3rd session/week, can I do that?

A: Yes, you can. Just log in to your online account, choose your camper and register for the additional sessions/weeks.

Q: My camper is coming for 2 sessions/weeks, one right after the other. Can they just stay at camp in-between?

A: No they cannot. You must pick your camper up for the weekend in between one week sessions as Directors and counselors are not on duty at camp from Friday afternoon until Sunday morning.

Q: We're excited about camp, when can we pick our activities?

A: Your camper will review and pick activities with their counselor the day they arrive at camp.

Q: Can my camper have electronics at camp?

A: No, Camp Downer does not allow campers to use any electronics with the exception of digital cameras at camp so please be sure they do not pack them to bring.

Q: My camper has friends coming to camp, can they bunk together?

A: We offer the opportunity during online registration for you to request up to 2 cabin mates. If you've already completed a registration you can send an email to [registrar@campdowner.com](mailto:registrar@campdowner.com) with the cabin mate request information. We do our best to place campers with their requested cabin mates but need to keep in mind gender, age range and cabin capacity.

Q: Can I find out who will be in my campers cabin or if their cabin mate request has been fulfilled?

A: Cabins are assigned in the few days prior to your camper's session/week. We will not have a list to check until at check in.